

## FLEX SPACE POLICY

This Flex Space Policy (“Policy”) supplements and sets forth additional terms and conditions governing the use of Flex Space (“Flex Space™”) by Customer in a Gaohong Data Center (where available), as further described in the applicable Order, the Master Country Agreement (“MCA”) or similar agreement which governs Customer’s purchase of Flex Space, as applicable (the MCA or other similar governing agreement, each hereafter referred to individually as the “Agreement”). Any terms not defined herein will have the meaning given to them in the Order or the Agreement.

### 1. Description of Products

The Flex Space family of products is designed to provide Gaohong customers with non-cage space within our Data Centers. These units are designed primarily to support mission-critical, 24-hour operation centers and/or to be used as storage areas for equipment or parts replacement.

Within the Flex Space product family, there are:

**Flex Space - Office Space** – Unit designed for operations center / office space (supports occupancy)

**Flex Space - Storage Space** – Unit designed for storage and spares (no occupancy)

### 2. General Terms

#### Flex Space - General:

- Terms in the Gaohong Data Center Policy that are not specifically related to the access and/or use of Licensed Space only shall govern the general access and use of Flex Space.
- Gaohong will empty trash if the trash receptacle is left outside of Flex Space door.
- Gaohong reserves the right to enter Flex Space units without notice.
- Gaohong reserves the right to decline additional, or unique, power requests.
- Gaohong will mediate any neighbor grievances in the Flex Space area.

#### Flex Space - Office Space:

- All Cross Connects ordered by Customer will be installed by Gaohong Data Center technicians, per normal Gaohong Policies and Procedures.
- No DC rectifiers are allowed in any Flex Space unit.
- Gaohong does not guarantee the available amperage of any shared, unconditioned power circuit in a Flex Space unit.
- Where power is required by Customer in a Flex Space (Office Space) unit, Gaohong will install wall-mounted power outlets at the unit at Customer’s expense.
- Where Customer requires Cross Connects into a Flex Space (Office Space) unit, Gaohong will install wall-mounted patch panels at the unit at Customer’s expense.

#### Flex Space - Storage Space:

- Power, Cross Connects and HVAC service will not be provided by Gaohong to these Flex Space units.

### 3. Customer Responsibilities

#### Flex Space - General:

- As Gaohong does not handle Customer mail, Customer is responsible for establishing its own local post address, if needed. Note that all inbound shipments to a Data Center require an inbound ticket per Gaohong’s Shipping Policies.
- Customer is responsible for paying for all damage to its contracted Flex Space unit beyond normal wear and tear.
- All Flex Space unit improvements or alterations are subject to Gaohong’s prior approval via a Custom Order.
- Any modifications or construction work in relation to Flex Space unit(s) are subject to Gaohong’s prior approval and must comply with local code and be in accordance with industry standards. Customer is

solely responsible for all fees required for inspections and compliance.

- Customer is responsible for all furniture and fixtures.

**Flex Space - Office Space:**

- Customer is responsible for all electrical wirings from outlets. Electrical power strips to be installed by Customer must be prior accepted by Gaohong's site management team and/or engineering team.
- Customer is responsible for all data wiring from front of wall mounted patch panel(s) to Customer's Equipment.
- Customer is not permitted to install servers, routers, or other equipment designed for commercial purposes (such as for colocation purposes).
- Customer may contract through Gaohong Smart Hands for furniture installation, electrical wiring and data wiring.
- UPSs may not be installed in any Flex Space unit without prior written permission of Gaohong's site management team.

